



Christ the King Catholic School

Pre-Enrollment for 2023-2024 School Year



This form is to be completed by all Active Families of Christ the King Parish who are enrolling students at Christ the King School for the 2023-2024 School Year.

Parent/Guardian Name(s)			
Primary Mailing Address			
Contact Information	Primary/Home	His	Hers
Phone Number			
Email Address			

Students to be enrolled at Christ the King School for 2023-2024 School Year (please list youngest to oldest)

Student's First Name	Last Name (if different)	2023-2024 Grade Level	Birthdate (for new students)

If your family is new to Christ the King School for 2023-2024, please list which school you are coming from.

Value of My Family's Catholic Education at Christ the King School

	Number of Students	Total Cost of Education
Per student cost for the 2023-2024 School Year is \$7,600		

2023-2024 School Year Fees for Active Families of Christ the King Parish

For the 2023-2024 school year, active families of Christ the King Parish pay fees of \$2,395 per student. **A non-refundable pre-enrollment fee of \$470 per student will be collected** through the FACTS third party payment processor. The non-refundable fee can be paid in-full in March 2023 or over 4 monthly payments* from March to June 2023. The remaining balance of fees due can be paid in August 2023 or by a semi-annual or 10 month payment plan*. Families will select their payment option in the FACTS system. Additional information regarding school fees and funding model information is provided on the back of this page.

# of Students Enrolled	Non-Refundable Pre-Enrollment Fee (per Student)	Total Non-Refundable Pre-Enrollment Fee Due	Payment Option (please select one)
	\$470.00		<input type="checkbox"/> One Payment (Mar 2023) <input type="checkbox"/> Four Payments* (Mar 2023 to June 2023)
*Payment processing fee of \$5 per month is assessed for semi-annual and monthly payment options. Please use the space below or separate sheet to explain any special payment processing requests.			Will family be applying for Financial Assistance? <input type="checkbox"/> Yes <input type="checkbox"/> No

Family Commitment

By signing below, I agree that we are an Active Family of Christ the King Parish (as described on the back of this form). I also agree to keep school fees and tithing commitment to Christ the King Church current. If some unforeseen situation develops, I will contact the Principal and/or School Finance Representative to make appropriate adjustments to our school and/or church financial commitments.

Parent/Guardian Signature		Date Signed	
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Christ the King Catholic Grade School ✕ 5973 SW 25th Street ✕ Topeka, KS 66614 ✕ 785-272-2220

Celebrating Scholarship ✕ Nurturing Partnerships ✕ Engaging Environment ✕ Embracing Citizenship ✕ Living Christ's Legacy



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Christ the King School Funding Model Information

- Active Families of Christ the King Parish are eligible to participate in the CTK School Funding Model.
- CTK School is funded from tithing, fees and fundraising vs. tuition.
- **Family participation in the tithing program is required and essential to maintain this funding model.** Families are required to have a tithing commitment on file and are expected to honor that commitment from January to December.
- CTK School Funding Model Goal: 60% of funding from school family tithing, fees and fundraising; 40% of funding from CTK Parish (non-CTK school families)
- **In an effort to keep fees as low as possible, 100% of school family tithing is currently allocated to the school.**

Criteria for Active Families of Christ the King Parish

Active Families of Christ the King Parish meet the following criteria:

- Attend Mass every Sunday and on Holy Days of Obligation and spend time daily in personal and family prayer
- Strive to be good Catholics at home and in the workplace
- Have current time and talent survey on file and share their gifts and talents with the Christ the King Parish Family through active involvement in parish ministries
- Have a current financial commitment on file to support Christ the King Church by tithing (or working to tithe) at the following levels:
 - Tithe 5% of gross family income to Christ the King Church
 - Tithe 1% of gross family income to the Archdiocese of Kansas City
 - Tithe/Donate 4% of gross family income to other charities of your choice
- Attend a **mandatory pre-enrollment parent meeting** on February 9, 2023

Fees and Tuition for the 2023-2024 School Year

- Cost per Student for 2023-2024 School Year is \$7,600.00
- Fees for Active Families of Christ the King Parish are \$2,395 per student:
 - \$470.00 per student (non-refundable) due March 2023
 - \$1,925.00 per student due in August 2023 (**Add \$100 if pre-enrolled after April 10, 2023**)
- Tuition for non-Christ the King Families is \$5,205 per student (\$7,600 less \$2,395 fees)
- Multi-Student Discount for three (3) or more students is available
- Payment plan options are available via FACTS third party payment processor.

2023-2024 School Year Fee & Tuition Examples (Add'l \$100 fee added for enrollment after 4/10/2023)	Active CTK Parish Family 1 Student	Active CTK Parish Family 2 Students	Active CTK Parish Family 3 Students**	Non- Active CTK Family or Tuition Family 1 Student
Non-Refundable Pre-Enrollment Fee in March 2023	\$470.00	\$940.00	\$1,410.00	\$470.00
Remaining 2023-2024 Fees assessed in August 2023	\$1,925.00	\$3,850.00	\$5,775.00	\$1,925.00
Tuition	N/A	N/A	N/A	\$5,205.00
Total Due (If pre-enrolled before April 10, 2023)	\$2,395.00	\$4,790.00	\$7,185	\$7,600.00
Pre-Enrollment Payment in March, 2023*	(\$470.00)	(\$940.00)	(\$1,410.00)	(\$470.00)
Multi-Student Discount**	N/A	N/A	(\$1,197.50)	N/A
Total Due at Registration - Pay in full in August	\$1,925.00	\$3,850.00	\$4,577.50	\$7,130.00
Semi-annual payments (August 2023 & Jan 2024)*	\$962.50	\$1,925.00	\$2,288.75	\$3,565.00
10 monthly payments (August 2023 to May 2024)*	\$192.50	\$385.00	\$457.75	\$713.00

*A processing fee of \$5.00 per month will be added to the amount above for the semi-annual and monthly payment plan options.

**Multi-Student Discount is equal to 50% of total fee amount for 3rd student and 75% of total fee amount for 4 or more students.

Contact Information

Families are required to contact the Principal and/or School Finance Representative should an unforeseen situation develop that requires adjustment to school and/or church financial commitments.

Christ the King School Principal

Relynn Reynoso
785.272.2220
reynosor@ctktopeka.eduk12.net

Christ the King School Finance Representative

Michael Flax
ctkschoolfinance@ctktopeka.org

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